

City of Urich, Missouri Request for Bids on Pavilion Replacement

The City of Urich, Missouri is accepting bids to replace the pavilion at our city park at 308 E 1st street. Our structure was built in 1910, and we are looking to rebuild it to look the same as before. It will include rebuilding of structures based on our plans, all electrical and wiring, and we also have a material bid available. Project should be completed no later than July 12, 2026.

**Deconstruction of the building will be done prior to reconstruction. All bidders are encouraged to look at the structure before it's torn down to see exactly what it looks like.

SCOPE OF WORK

The following specific services are requested:

1. Saw cut existing concrete slab at each post location.
2. Excavate dirt below grade at a minimum 36" in depth for post piers.
3. Pour new concrete pier at each post location.
4. Construct new Pole Barn Structure (approx. 60'x80') to match existing Pavilion configuration and style
5. New Structure shall be constructed using 29ga 40-year metal ag panel, and all appropriate flashings, channel and trim work
6. New Structure shall be white on exterior and interior walls and red on the roof
7. All posts and trusses to be primed and painted white with minimum 2 coats premium exterior paint unless otherwise specified
8. Existing Concrete slab shall be power-washed and sealed, and all new concrete sealed with appropriate commercial grade concrete sealer.
9. Build new stage at south end of the new structure to match existing stage configuration and style
10. South end of new structure underneath stage, make it compact/level with ground, cover with commercial heavy duty geo cloth and 4' of 1 1/2" rock. -
11. New stage front facing north side underneath shall be enclosed
12. New stage and interior north side stairs to be painted with minimum 3 coats of premium gray porch/patio paint unless otherwise specified
13. Stage at south end shall be constructed with the same openings in rear wall and will have functioning windows in those locations
14. 1 room shall be constructed at each side of the stage and have 1 locking 36" door (2 room's total)
15. 1 36" door shall be installed at each end of the stage on the south wall in their current locations (2 total)
16. 2 sets of Stairs shall be built on the north side of the stage to match current configuration
1 set of stairs shall be built at the Southeast rear door of the stage
17. 1 wheelchair ramp shall be constructed at the Southwest rear door of the stage (turning 90 degrees and with slope running north
18. 1 new custom suspended platform shall be constructed from exterior grade material and installed at the north exterior and centered for display of "Bert"

19. New signage shall be provided by the City of Urich and Installed by selected contractor unless otherwise stated
20. Install new electrical panels and all new wiring for outlets, switches, lights and larger exterior rated ceiling fans
21. Lighting and fans shall be wired and installed in the same quantity and configuration unless otherwise specified Lighting and fans shall be dimmable
22. Contractor shall provide competent Supervision and Coordination throughout the duration of the project
23. Contractor shall clean up all project related debris and return the area to its original state Contractor shall provide final inspection with City of Urich point of contact upon completion of project Work shall be performed during normal business hours between 6am and 6pm unless otherwise agreed upon by the City of Urich

Additional Bid Items-Priced Separately

1. Demo existing cracked section of sloped concrete at south end of existing Pavilion structure (approx. 52'x15') and haul away. Form and pour new Concrete slab at same thickness, slope and finish (approx. 52'x15) before stage.
2. Form and pour new 4" concrete slab at south end of new structure under the stage location.

WORKMANSHIP

- All work to be "first class" and performed to accepted, highest industry standards.
- All products need to be applied in accordance with manufacturer instructions and recommended coverage rates to ensure proper coverage.
- All work to be performed in a neat and workmanlike manner to ensure proper coverage and finish with each application.
- Materials and workmanship provided under these specifications are warranted for a minimum of (1) one year from contract completion or for as long as warranted by the paint manufacturer, whichever is longest.
- Contractor will be responsible for any and all damage to City facilities caused by the Contractor's employees in the execution of their work. Repairs and/or replacement shall be at the contractor's expense.
- Contractor to supply all work materials, tools, drops, ladders, scaffolds, equipment, vehicles or other items necessary to complete the scope of work.
- Contractors will not store combustible supplies including, but not limited to rags, paper, solvent, chemicals or equipment. The Contractor shall consider contaminated equipment and materials as potentially subject to spontaneous heating and storage of such items is prohibited in City facilities.
- Care must be taken to contain and dispose of debris resulting from the work. This material is to be contained and removed from the premises by the contractor. Work areas must be cleaned with debris removed daily.

Insurance Required:

- When project is awarded, successful Vendor must provide proof of insurance as required:
- Limits of liability for insurance shall be not less than the following amounts, and must be greater where required by other laws or regulations and must be insured on an “occurrence” basis and not on a “claims made” basis:
 - a. Workmen's Compensation:
 - State Statutory
 - Applicable Federal Statutory
 - b. Comprehensive General Liability:
 - Bodily Injury (including completed operation and products liability) and Property Damage:
 - \$2,000,000 Each Occurrence
 - \$2,000,000 Annual Aggregate
 - or a combined single limit of \$2,000,000
 - Property damage liability insurance will provide Explosion, Collapse and Underground coverage where applicable.

Ordinance #210616-Section 4: Competitive Bidding:

- A. Services, supplies, and equipment costing more than \$5,000.00 will be purchased by formal written contract from the lowest responsible bidder. Whenever possible, at least 3 (three) written bids will be obtained. The Board of Aldermen will approve acceptance of winning bids.
- B. In contracts concerned, contractors must comply with Missouri prevailing wage laws.
- C. Notice of solicitation of bids for services, supplies and equipment will be published at City Hall and on the City of Urich website at least 5 (five) days preceding the deadline for submission of bids to Urich City Hall. The notice will include a general description of the supplies, services, or property to be purchased or sold; where bid blanks and full specifications may be obtained; and the time and place bids will be.

Ordinance #210616-Section 5: Sealed Bids Opening Procedure:

Sealed bids will be addressed to the City of Urich, Attn: City Clerk, PO Box 34, Urich, MO 64788-0034, and shall be identified as bids on the envelope. It will be opened to the public at the time and place stated in the public notice. A record of all bids received will be posted for public inspection.

Ordinance #210616-Section 6: Lowest Responsible Bidder:

Contracts will be awarded to the lowest responsible bidder. Bids will not be accepted from, nor contracts awarded to, a contractor who is in default on payment of city taxes, city licenses or other monies due to the city. The City of Urich reserves the right to reject all bids. In addition to price, the following factors will be considered in determining the lowest responsible bidder:

- A. The ability and experience to fulfil the contract or provide the service required.
- B. Ability to perform the contract or provide the service with the time specified in the original contract.
- C. Quality of performance on previous contracts or services.

D. Ability to provide ongoing maintenance and service called for in the contract.

Ordinance #210616-Section 7: Justification of Award to Other Than Low Bidder:

When a contract is awarded to other than the low bidder, the Board of Aldermen will provide a written statement of justification for such award. Such statements will be retained on file no less than 1 (one) year from the date of statement.

Ordinance #210616-Section 8: Tie Bids:

If all bids received are identical in dollar amount or unit price, and if such bids offer identical quality of service, the contract will be awarded to the local bidder. Where there is no local low bidder, the award will be made by the drawing of lots to be held in public.

Please provide bids including price for the above services clearly labeled "Pavilion Project" no later than 3:00 p.m., March 17, 2026, at The City of Urich, at 308 N Main Street, Urich, MO. 64788 or Emailed to the www.cityofurichmo@gmail.com.

The City has the right to reject any all bids. Once the City evaluates bids, they will select the preferred contractor and draw up a contract for the listed services at the quoted price.

The City of Urich is an Equal Opportunity Employer.