A meeting of the Board of Aldermen of the City of Urich, Missouri, was held at 6:30pm., (central time), on February 20, 2024. The meeting was at Urich City Hall, 308 N. Main, Urich, MO.

Mayor Vogt was not in attendance.

**Roll Call**: Mr. Bill Harbstreet-Present, Ms. Barbara Puckett-Present, Mr. Aaron Keeney-Absent, Ms. Pam Charles-Present

**Staff:** City Clerk-Darla Conner, Utility Clerk-Heather Hill, People Service-Wiley Conner, Wyatt Crusha, Henry County Sheriff-Kent Oberkrom, Fire Chief-Absent, Municipal Attorney-Absent, Code Enforcement-Susan Lett-Absent

**Visitors:** Belinda Jurdan, Connie Waldron and Jackie-Great River Engineering

***RECURRING AGENDA:***

1. Call to order:

Mayor Pro Tem Puckett called the meeting to order at 6:35 pm.

1. Approval of Agenda-

Alderperson Charles made a motion to amend and approve the agenda moving Unfinished Business #2, #4, #5, and #6 to be heard after the visitor’s agenda. Alderman Harbstreet seconded the motion.

Mayor Pro Tem Puckett announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Pro Tem Puckett, “Any opposed?”-the record reflects no response.

Mayor Pro Tem Puckett announced, “Motion Passed.”

\*\*SEE EACH NUMBER FOR INFORMATION AND/OR ACTION TAKEN\*\*

1. Visitor’s agenda- 3-minute speaking time regarding City of Urich Business: None
2. Approval of minutes for the Board of Aldermen Meeting: Regular Meeting-January 16, 2024-Possible Action:

Alderperson Charles made a motion to approve the minutes of the Regular Meeting-January 16, 2024.

Alderman Harbstreet seconded the motion.

Mayor Pro Tem Puckett announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Pro Tem Puckett, “Any opposed?”-the record reflects no response.

Mayor Pro Tem Puckett announced, “Motion Passed.”

1. Financial Report:
2. Approval of Financial Report-January 2024:

Alderperson Charles asked that the previous month’s transaction report be added to the Financial Packet for review.

Alderperson Charles made a motion to approve the Financial Statement January 2024.

Alderman Harbstreet seconded the motion.

Mayor Pro Tem Puckett announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Pro Tem Puckett, “Any opposed?”-the record reflects no response.

Mayor Pro Tem Puckett announced, “Motion Passed.”

1. Resolution to Amend Budget 23/24- Resolution #2023-2024-01 Amendment to FY Budget:

Resolution #2023-2024-01 was available for public review prior to this evening’s meeting.

Alderperson Charles made a motion to have Resolution #2023-2024-01 read one time by title only.

Alderman Harbstreet seconded the motion.

Mayor Pro Tem Puckett announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Pro Tem Puckett, “Any opposed?”-the record reflects no response.

Mayor Pro Tem Puckett announced, “Motion Passed.”

Resolution #2023-2024-01 was read by title only by the City Clerk.

Alderman Harbstreet made a motion to approve Resolution #2023-2024-01 Amending line-item entries from miscellaneous to payroll in General Fund. It is a zero-balance change.

Alderperson Charles seconded the motion.

Mayor Pro Tem Puckett announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Pro Tem Puckett, “Any opposed?”-the record reflects no response.

Mayor Pro Tem Puckett announced, “Motion Passed.”

Resolution #2023-2024-01 was approved.

1. General Operations Emergency Expense Certificate of Deposit 3/28/24.

-Approve moving to highest bid of interest for twelve months.

Alderman Harbstreet made a motion to approve moving General Operation Emergency Expense Certificate of Deposit to the best interest rate available at the time of renewal.

Alderperson Charles seconded the motion.

Mayor Pro Tem Puckett announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Pro Tem Puckett, “Any opposed?”-the record reflects no response.

Mayor Pro Tem Puckett announced, “Motion Passed.”

1. Approval of bills:

Mayor Pro Tem Puckett called for a motion to approve the bills.

Alderman Harbstreet responded, “So moved.” Alderperson Charles seconded the motion.

Mayor Pro Tem Puckett announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Pro Tem Puckett, “Any opposed?”-the record reflects no response.

Mayor Pro Tem Puckett announced, “Motion Passed.”

1. Correspondence-Possible Action:

Discussion regarding west EO Graham apartments hooking on to City sewer line. It was agreed that we must receive engineer design and forward those to our engineer for approval before further discussion regarding rates, tap fees, etc. takes place.

Missouri Community Betterment sent information for participation in their organization. We were members years ago. Their organization has great ideas on interacting with area youth and getting them involved. The Board will vote on participation at the next meeting.

The city received a flyer regarding Jack E. Huffman. He will be walking across America (3,000 miles). He is starting March 14 from Dana Strands, CA and will be walking to Washington DC raising money for veterans. His trip will bring him through our community. To break the world record, he has to walk over 55 miles per day, carrying his backpack that weighs 150lbs. He asks us to checkout his Facebook page Jaxwalk and a website Jaxwalk.com. He will let us know when he is close and would like everyone to leave a purple porch light on, as he is starting a purple heart initiative. The purple porch light is for our veterans and active-duty military that we are waiting for them to come home. Everyone is encouraged to check out his webpage and or Facebook page.

1. Planning & Zoning Commission Report-Possible Action:

No action taken.

1. Economic Development-Possible Action:

We have issued two building permits for new homes to be built on Main Street.

1. Staff Reports-Sheriff, Fire, Legal, Public Works, Administrative, Code Administrator

Staff reports received prior to this evening’s meeting were distributed to the Mayor and Board for review.

Staff reports in their entirety are a part of these official minutes.

Staff reports were given by staff that were present.

***UNFINISHED BUSINESS:***

1. Sewer Line Maintenance Project-Possible Action: Nothing to report.
2. \*\*TAP Grant 2021-7th Street-Possible Action:

Connie reported that surveyors should be in the area soon to stake the final design plan.

1. Demolition of Substandard Buildings-Possible Action:

The owners of 3rd Street property and Oak Street property are working with a local contractor to complete the project shortly. We are able to get six dumpsters at one time for a few days. They will keep the board advised.

1. \*\*Water Project-Update-Possible Action:
2. Engineer-Connie reported that the Hydrant Map and Flush Hydrants are mapped. Public Works and the Fire Department had suggestions previous to final that are included.

She presented a new schedule for the completion of the entire project.

She is finalizing the master plan for submission to DNR.

1. Land Purchase-Title work continues.
2. \*\*TAP Grant 2022-3rd Street-Possible Action:

We completed additional paperwork for MoDOT.

1. \*\*Lead Service Line Grant-Update-Possible Action:

Connie with GRE has been placed in charge of this department and will be overseeing the project.

1. Local Records Retention Schedule-Possible Action:

Per Statutes the following items were presented for destruction: Subsidiary Ledgers FY 07/08, FY 08/09, FY10/11, Accounts Receivable Records 2004-2006, 2008-20092010-2011, Banking & Investment Records FY 2008-2009, 2010-2011, Receipts 2004-2006, 2008-2011, 1982-1988, 1988-1993, 2016-2021, Federal & State Tax Records 2014, 2016, 207, 2018, 2019, Insurance Policy Records 2010-2013, Customer Account File 2005-2006, Meter Readings/MR Summary 1992-1993, 2011.

Alderman Harbstreet made a motion to approve the documents presented for destruction per the Missouri State Statutes. Alderperson Charles seconded the motion.

Mayor Pro Tem Puckett announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Pro Tem Puckett, “Any opposed?”-the record reflects no response.

Mayor Pro Tem Puckett announced, “Motion Passed.”

1. Pavilion Project-Discussion-Possible Action: No action taken.
2. Election Update:

The Board will hold a reorganization meeting following election day.

***NEW BUSINESS:***

1. Missouri Rural Water Assoc Legislative Assessment Participation-Possible Action:

Mayor Pro Tem Puckett called for a motion to approve participation in Missouri Rural Water Assoc Legislation process.

Alderman Harbstreet responded, “So moved.” Alderperson Charles seconded the motion.

Mayor Pro Tem Puckett announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Pro Tem Puckett, “Any opposed?”-the record reflects no response.

Mayor Pro Tem Puckett announced, “Motion Passed.”

1. Mayor Comments: None
2. Board Comments:

Alderman Harbstreet thanked Public Works for getting the snow plowed.

1. Adjournment of regular meeting into closed session pursuant to: Section 610.021 (1) litigation (2) real estate (3) personnel matters (12) Contracts-

Alderman Harbstreet made a motion to go into closed session per Section 610.021 (12) Contracts.

Alderperson Charles seconded the motion.

Mayor Pro Tem Puckett announced, “We have a motion and a second, all in favor?”-Roll Call vote taken:

Alderman Harbstreet-Yea, Alderperson Charles-Yea, Alderperson Puckett-Yea

Mayor Pro Tem Puckett, “Any opposed?”-the record reflects no response.

Mayor Pro Tem Puckett announced, “Motion Passed.”

Regular Meeting suspended at 8:45pm.

Sheriff Oberkrom, Wiley Conner, and Wyatt Crusha left the building.

1. Reconvene in regular session-

Mayor Pro Tem Puckett reconvened the Regular Meeting at 8:50pm.

Roll Call: Alderperson Charles-Present, Alderman Harbstreet-Present, Alderperson Puckett-Present

Contract action taken will be available in 48 hours per Missouri Revised Statutes.

1. Adjournment of regular meeting:

There being no further business before the Board, Mayor Pro Tem Puckett called for a motion to adjourn the Regular Board of Aldermen Meeting.

Alderperson Charles responded, “So moved.” Alderman Keeney seconded the motion.

Mayor Pro Tem Puckett announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Pro Tem Puckett, “Any opposed?”-the record reflects no response.

Mayor Pro Tem Puckett announced, “Motion Passed.”

The meeting adjourned at 8:51 pm.

Approved by the Board of Aldermen at their regular meeting on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_.

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Randy Vogt, Mayor-Absent

Barbara Puckett, Mayor Pro Tem

ATTEST:

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Darla Conner, City Clerk