A meeting of the Board of Aldermen of the City of Urich, Missouri, was held at 6:30pm., (central time), on January 16, 2024. The meeting was at Urich City Hall, 308 N. Main, Urich, MO.

Mayor Vogt was not in attendance.

**Roll Call**: Mr. Bill Harbstreet-Present, Ms. Barbara Puckett-Present, Mr. Aaron Keeney-Present, Ms. Pam Charles-Present

**Staff:** City Clerk-Darla Conner, Utility Clerk-Heather Hill, People Service-Wiley Conner, Wyatt Crusha, Henry County Sheriff-Kent Oberkrom, Fire Chief-Absent, Municipal Attorney-Absent, Code Enforcement-Susan Lett-Absent

**Visitors:** Caleb Albright, Belinda Jurdan, Diane Oberkrom

***RECURRING AGENDA:***

1. Call to order:

Mayor Pro Tem Puckett called the meeting to order at 6:37 pm.

1. Approval of Agenda-

Alderperson Charles made a motion to approve the agenda. Alderperson Charles seconded the motion.

Mayor Pro Tem Puckett announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Pro Tem Puckett, “Any opposed?”-the record reflects no response.

Mayor Pro Tem Puckett announced, “Motion Passed.”

1. Visitor’s agenda- 3-minute speaking time regarding City of Urich Business:

Caleb Albright spoke, see Unfinished Business #3. No action was taken.

1. Approval of minutes for the Board of Aldermen Meeting: Regular Meeting-December 19, 2023-Possible Action:

Alderman Keeney made a motion to approve the minutes of the Regular Meeting-December 19, 2023.

Alderperson Charles seconded the motion.

Mayor Pro Tem Puckett announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Pro Tem Puckett, “Any opposed?”-the record reflects no response.

Mayor Pro Tem Puckett announced, “Motion Passed.”

1. Financial Report:
2. Approval of Financial Report-December 2023:

Alderman Harbstreet made a motion to approve the Financial Statement December 2023.

Alderman Keeney seconded the motion.

Mayor Pro Tem Puckett announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Pro Tem Puckett, “Any opposed?”-the record reflects no response.

Mayor Pro Tem Puckett announced, “Motion Passed.”

1. Resolution to Amend Budget 23/24 (if needed): None
2. Approval of bills:

Mayor Pro Tem Puckett called for a motion to approve the bills.

Alderman Keeney responded, “So moved.” Alderperson Charles seconded the motion.

Mayor Pro Tem Puckett announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Pro Tem Puckett, “Any opposed?”-the record reflects no response.

Mayor Pro Tem Puckett announced, “Motion Passed.”

1. Correspondence-Possible Action:

Information was shared regarding Missouri Rural Water training in March and from Lauber Municipal Law adding partners to the law firm.

1. Planning & Zoning Commission Report-Possible Action:

No action taken.

1. Economic Development-Possible Action:

No action taken.

1. Staff Reports-Sheriff, Fire, Legal, Public Works, Administrative, Code Administrator

Staff reports received prior to this evening’s meeting were distributed to the Mayor and Board for review.

Staff reports in their entirety are a part of these official minutes.

Staff reports were given by staff that were present.

***UNFINISHED BUSINESS:***

1. Sewer Line Maintenance Project-Possible Action: Nothing to report.
2. TAP Grant 2021-7th Street-Possible Action:

Project bids were opened at City Hall, January 11 at 10am. Aspen, GRE, advised the low bid was received from Westport Construction Co. at $94,527.00. The second lowest bid was received from Orr Wyatt Construction at $117,850.00.

Alderman Harbstreet made a motion to award the TAP-9900(758) 7th Street to Westport Construction Co. with a base bid of $94,527.00 as the lowest responsive responsible bidder.

Alderman Keeney seconded the motion.

Mayor Pro Tem Puckett announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Pro Tem Puckett, “Any opposed?”-the record reflects no response.

Mayor Pro Tem Puckett announced, “Motion Passed.”

1. Demolition of Substandard Buildings-Possible Action:

The owner of 3rd Street advised that he received the paperwork from Missouri Department of Natural Resources. He understands that there are several inspections, applications, and permissions to obtain prior to possible approval of burning his structure. He will keep the board advised of his progress on this.

1. Water Project-Update-Possible Action:
2. Engineer-Due to inclement weather the work session with Connie, GRE, did not take place on Tuesday, January 9. It has been rescheduled tentatively for January 22 at 3:30pm. This work session will finalize the plans for Fire Hydrants and Flush Hydrants on the new water system.
3. Land Purchase-The request for title work has been submitted to Clinton Abstract and Title Company by the Urich Lion’s Club.
4. TAP Grant 2022-3rd Street-Possible Action:

Alderman Harbstreet made a motion to the approve the contract with Great River Engineering for professional services hereinafter detailed for the planning, design and construction inspection of the desired improvements.

Alderman Keeney seconded the motion.

Mayor Pro Tem Puckett announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Pro Tem Puckett, “Any opposed?”-the record reflects no response.

Mayor Pro Tem Puckett announced, “Motion Passed.”

1. Lead Service Line Grant-Update-Possible Action:

The final paperwork was processed by DNR, and the Lead Service Line Grant Award notification has been received..

1. Local Records Retention Schedule-Possible Action:

No action taken.

1. Pavilion Project-Discussion-Possible Action: No action taken.
2. Election Update:

Urich will not need to hold an election or pay for it. We have three open seats, and we have three candidates. These candidates were filed and certified with our county election official Rick Watson.

Mayor-2-year term-Randy Vogt, Incumbent; South Ward Alderman-2-year term-Belinda Jurdan; North Ward Alderman-2-year term-Pamela Charles, Incumbent

The above candidates will be sworn in at the first Board of Aldermen meeting after the April 2, 2024, election has been certified by our county election official. The boarding meeting for April is scheduled for April 16, 2024, at 6:30 pm.

1. Insurance Renewal-All Departments-Action Required:

The information for renewal along with the premium has been sent to Mike Keith Insurance.

***NEW BUSINESS:***

1. Renewal of Missouri Typewriter Co of Warrensburg, Inc.-Possible Action:

Mayor Pro Tem Puckett called for a motion to approve the contract renewal with Missouri Typewriter Co. of Warrensburg, Inc. for 2024.

Alderman Keeney responded, “So moved.” Alderperson Charles seconded the motion.

Mayor Pro Tem Puckett announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Pro Tem Puckett, “Any opposed?”-the record reflects no response.

Mayor Pro Tem Puckett announced, “Motion Passed.”

1. Resolution #2024-01 Hazard Mitigation Participation-Possible Action:

Resolution #2024-01 Hazard Mitigation Participation was available prior to this evening’s meeting for public review.

Mayor Pro Tem Puckett called for a motion to have Resolution #2024-01 read one time by title only.

Alderman Harbstreet responded, “So moved.” Alderperson Charles seconded the motion.

Mayor Pro Tem Puckett announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Pro Tem Puckett, “Any opposed?”-the record reflects no response.

Mayor Pro Tem Puckett announced, “Motion Passed.”

Resolution #2024-01 was read by title only by the City Clerk.

Mayor Pro Tem Puckett called for a motion to approve Resolution #2024-01 per the reading.

Alderperson Charles responded, “So moved.” Alderman Keeney seconded the motion.

Mayor Pro Tem Puckett announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Pro Tem Puckett, “Any opposed?”-the record reflects no response.

Mayor Pro Tem Puckett announced, “Motion Passed.”

Resolution #2024-01 Hazard Mitigation Participation is hereby approved.

1. Mayor Comments: None
2. Board Comments:

Alderman Harbstreet thanked Public Works for getting the Christmas lights down quickly, getting the Christmas in the park cleaned up quickly, and again for the work on wiring and replacing bulbs, as they looked very nice.

1. Adjournment of regular meeting into closed session pursuant to: Section 610.021 (1) litigation (2) real estate (3) personnel matters (12) Contracts-No Motion
2. Reconvene in regular session- N/A
3. Adjournment of regular meeting:

There being no further business before the Board, Mayor Pro Tem Puckett called for a motion to adjourn the Regular Board of Aldermen Meeting.

Alderperson Charles responded, “So moved.” Alderman Keeney seconded the motion.

Mayor Pro Tem Puckett announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Pro Tem Puckett, “Any opposed?”-the record reflects no response.

Mayor Pro Tem Puckett announced, “Motion Passed.”

The meeting adjourned at 8:20 pm.

Approved by the Board of Aldermen at their regular meeting on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_.

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Randy Vogt, Mayor-Absent

Barbara Puckett, Mayor Pro Tem

ATTEST:

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Darla Conner, City Clerk