A meeting of the Board of Aldermen of the City of Urich, Missouri, was held at 6:30pm., (central time), on May 21, 2024. The meeting was at Urich City Hall, 308 N. Main, Urich, MO.

**Roll Call**: Mr. Bill Harbstreet-Present, Ms. Belinda Jurden-Present, Mr. Aaron Keeney-Present, Ms. Pam Charles-Present

**Staff:** City Clerk-Darla Conner, Utility Clerk-Heather Hill, People Service-Wiley Conner, Henry County Sheriff’s Office-Absent, Fire Chief Mike Erwin-Present, Municipal Attorney-Absent

**Visitors:** Connie Waldron-Great River Engineering

***RECURRING AGENDA:***

1. Call to order:

Mayor Vogt called the meeting to order at 6:31 pm.

1. Approval of Agenda-

Alderperson Charles made a motion to amend and approve the agenda moving Unfinished Business #2, #4, #5, and #6 to be heard after the visitor’s agenda. Alderman Keeney seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

\*\*SEE EACH NUMBER FOR INFORMATION AND/OR ACTION TAKEN\*\*

1. Visitor’s agenda- 3-minute speaking time regarding City of Urich Business: None
2. Approval of minutes for the Board of Aldermen Meeting: Regular Meeting-April 16, 2024-Possible Action:

Mayor Vogt called for a motion to approve the minutes of the Regular Meeting-April 16, 2024.

Alderman Keeney responded, “so moved”. Alderperson Charles seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

1. Financial Report:
2. Approval of Financial Report-April 2024:

Mayor Vogt called for a motion to approve the Financial Report for April 2024.

Alderman Keeney responded, “so moved”. Alderman Harbstreet seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

1. Resolution to Amend Budget 23/24- Resolution #2023-2024-02: Not needed.
2. Approval of Authorized Signature Changes on Bank Accounts-Possible Action:

Surety bonds have been executed for Heather Hill-Utility Clerk and Pamela Charles-Alderman.

Mayor Vogt called for a motion to add Heather Hill and Pamela Charles to the City of Urich Bank accounts as signers.

Alderman Harbstreet responded, “so moved”. Alderman Keeney seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea” with Pamela Charles abstaining.

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

Mayor Vogt called for a motion to close the Water/Sewer Reserve Account and separate them into their own accounts at the same time as establishing new signature cards.

Alderperson Charles responded, “so moved”. Alderperson Jurdan seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

1. Approval of bills:

Mayor Vogt called for a motion to approve the bills.

Alderman Keeney responded, “So moved.” Alderperson Jurdan seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

1. Correspondence-Possible Action:

Information was presented regarding a program that would allow e-mail billing as an option. The Board asked to pursue that information.

We received information regarding becoming a “Purple Heart City”, showing our admiration and gratitude for all that have served our country and our community in the armed forces. The only expense in the end is the purchase of two signs at $125.00 each.

Mayor Vogt called for a motion to apply and participate in becoming a “Purple Heart City” at a cost of $250.00.

Alderman Harbstreet responded, “so moved”. Alderman Keeney seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

1. Planning & Zoning Commission Report-Possible Action:
2. Appointment of resident to serve on P&Z:

Chairman VanDyne asked the Board of Aldermen to approve the appointment of Kevin Miller to the commission.

1. Appointment of Alderman to serve on P&Z or a resident:

Mayor Vogt asked for the Board of Aldermen to approve the appointment of Frank Charles to the commission.

Alderman Harbstreet made a motion to approve the appointments of Kevin Miller and Frank Charles to the Planning and Zoning Commission.

Alderperson Jurdan seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea”, with Alderperson Charles abstaining.

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

1. Economic Development-Possible Action:

The Grand River Grill is open for business!

1. Staff Reports-Sheriff, Fire, Legal, Public Works, Administrative, Code Administrator

Staff reports received prior to this evening’s meeting were distributed to the Mayor and Board for review.

Staff reports in their entirety are a part of these official minutes.

Staff reports were given by staff that were present.

Fire Chief Mike Erwin reported that Rick Benware has volunteered to train our first responders and firefighters in grain bin rescue’s. He will have more information as this progresses.

Alderman Keeney volunteered to purchase road rock for the extremely soft area behind the outfield fence that is used to drive around to the T-Ball Field and the practice field at the Sports Park.

Alderman Harbstreet requested that we verify that citations were issued to main street properties and truck owner as noted at the March meeting. If they have been, he requested second violations be issued.

***UNFINISHED BUSINESS:***

1. Sewer Line Maintenance Project-Possible Action:

We have received two (2) bids for the completion of this project. Both of the bids far exceed the amount that we have available from ARPA funding to complete. The board has asked Wiley to go back to the bidders and see if we can get the worst area completed for approx. $100,000.00 and to report back.

1. \*\*TAP Grant 2021-7th Street-Possible Action:

Alderman Harbstreet made a motion to approve a sidewalk pour at 3600 psi, in one area, from Westport Construction, MoDOT and Great River Engineering. Aaron Keeney seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea”, except Alderperson Charles who abstained.

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

1. Demolition of Substandard Buildings-Possible Action:
2. Citations were issued for the remaining properties that have no date for completion.
3. \*\*Water Project-Update-Possible Action:
4. Engineer-Connie reported that the master plan has been submitted to DNR for notice to proceed. It will be at least sixty (60) days before final approval as we are all working on questions.
5. Land Purchase-should be completed by the end of June.
6. \*\*TAP Grant 2022-3rd Street-Possible Action:

Nothing to report.

1. \*\*Lead Service Line Grant-Update-Possible Action:

Travis with Great River is working on this project.

1. Local Records Retention Schedule-Possible Action: No action taken.
2. Pavilion Project-Discussion-Possible Action:

Alderman Harbstreet noted that we will be accepting bids for demolition soon.

1. Street Maintenance Project 2024-Possible Action:

The city received two (2) bids.

Pavement Management’s bid was $74,961.00 with haydite.

Vance Brother’s bid was $57,563.53 with haydite.

Alderman Harbstreet made a motion to accept the bid from Vance Brother’s for $57,563.53.

Alderman Keeney seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

***NEW BUSINESS:***

1. HVAC Replacement Bids-Possible Action:

We received three (3) bids for replacing our HVAC and furnace.

Sherman’s from Clinton bid was $7,057.13.

Logan’s from Clinton bid was $9,150.00

Sherwood Heating & Cooling’s bid was $6,650.00.

Alderman Keeney made a motion to accept the bid from Sherwood for $6,650.00.

Alderperson Jurdan seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

1. Fireworks Permit-Possible Action:

Alderman Harbstreet made a motion to approve the Sherwood Athletic Boosters Fireworks Fundraising Stand, through Firecracker Enterprises LLC.

Alderman Keeney seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

1. Resolution 2024-04 Adoption of Internal Control Procedures-Possible Action:

Resolution #2024-04-Adoption of Internal Control Procedures was available prior to this evening’s meeting for public review.

Mayor Vogt called for a motion to have Resolution #2024-04 read one time by title only.

Alderman Keeney responded, “So moved.” Alderperson Charles seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

Resolution #2024-04 was read by title only by the City Clerk.

Mayor Vogt called for a motion for a motion to approve Resolution #2024-04 per the reading.

Alderman Keeney responded, “So moved.” Alderperson Jurdan seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

Resolution #2024-04 Adoption of Internal Control Procedures is hereby approved.

1. Liquor License Renewal-Dollar General-Possible Action:

All the necessary paperwork has been filed for Dollar General.

Alderman Keeney made a motion to approve the renewal of Dollar General’s liquor license.

Alderman Harbstreet seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded, “yea”.

Mayor Vogt, “Any opposed?”-the record reflects no response.

1. New Sports Park Sign-Possible Action:

Utility Clerk Heather presented the Board with various options of color and sizes for the Board to choose from for two (2) new Sports Park signs on 7th street.

Alderman Harbstreet made motion to approve a 24x24 inch sign in the agreed upon color to be purchased.

Alderperson Jurdan seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded, “yea”.

Mayor Vogt, “Any opposed?”-the record reflects no response.

1. Audit Presentation-Possible Action:

Lane Hernandez, auditor with DSWA, provided a clean audit for the Mayor and Board of Aldermen to review prior to the meeting. Lane was not present at the meeting but is available to attend a meeting at a later date if there are questions or concerns. The Board had no immediate questions or concerns.

Mayor Vogt called for a motion for a motion to accept the audit as received.

Alderman Keeney responded, “So moved.” Alderperson Jurdan seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

1. Mayor Comments: None
2. Board Comments: None
3. Adjournment of regular meeting into closed session pursuant to: Section 610.021 (1) litigation (2) real estate (3) personnel matters (12) Contracts- No motion was made.
4. Reconvene in regular session- N/A
5. Adjournment of regular meeting:

There being no further business before the Board, Mayor Vogt called for a motion to adjourn the Regular Board of Aldermen Meeting.

Alderman Keeney responded, “So moved.” Alderperson Jurdan seconded the motion.

Mayor Vogt announced, “We have a motion and a second, all in favor?”-the record reflects all Aldermen responded “yea.”

Mayor Vogt, “Any opposed?”-the record reflects no response.

Mayor Vogt announced, “Motion Passed.”

The meeting adjourned at 9:09 pm.

Approved by the Board of Aldermen at their regular meeting on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_.

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Randy Vogt, Mayor

ATTEST:

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Darla Conner, City Clerk